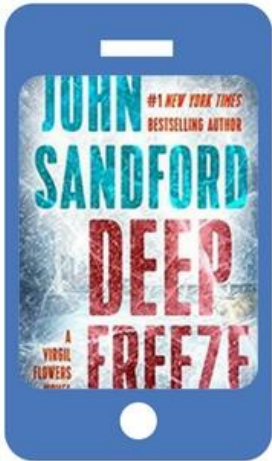


2017 Annual Meeting

October 27, 2017



Niceville Community Center
Niceville, Florida



E-books & E-audiobooks

Number of titles = 7,925

Participating libraries = 10

Total market value = \$405,292

Innovation Projects

Amount awarded =
\$47,045

Total projects = 14



Vendor Discounts

of Vendors = 43

Discounts available =
10% to 45%



Market value =
\$190,833



of events = 85

of attendees = 1,666

Scholarship recipients = 52

Continuing Ed



Panhandle Library Access Network, Inc.

2016/2017 Board of Directors

Renae Rountree, President
Matt Burrell, Vice-President
Lori Driscoll, Secretary/Treasurer
Mary Balint
Pat Gilleland
Cay Hohmeister
Anne Maynard
Mike Thorpe
Jacquelyn Wilson

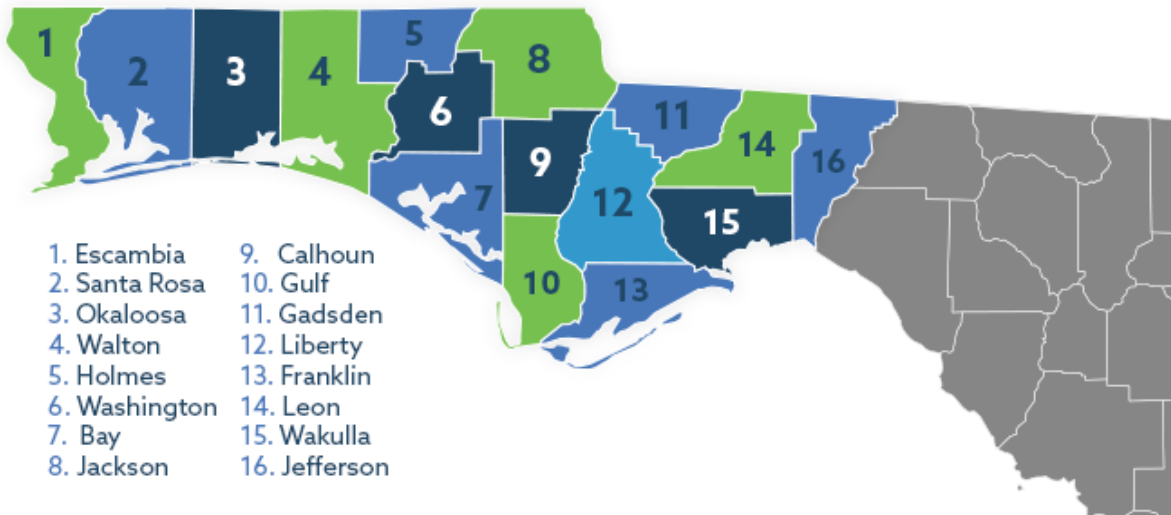
PLAN Staff

Charles Mayberry, Executive Director
Carol DeMent, Assistant Director
Regina Burgess, Manager of Continuing Education Services

PLAN MEMBERS October 2017

Baptist College of Florida
 Chipola College
 Eglin Technical Library
 Escambia County District Schools
 Florida A & M University
 Florida Geological Survey
 Florida State University Libraries
 Gadsden County Public Library
 Gulf Coast State College
 Gulf County Schools
 Hurlburt Field Base Library
 Keiser University – Tallahassee
 LeRoy Collins Leon Co. Public Library
 Lynn Haven Public Library
 Northwest Florida State College

Northwest Regional Library System
 Okaloosa County Public Library Coop.
 Panhandle Public Library Coop. Sys.
 Pensacola State College
 Santa Rosa County Library System
 Santa Rosa District Media
 Tallahassee Community College
 University of West Florida
 UWF Historic Trust Archive
 Walton County Public Library
 Warren D. Allen Music Library, FSU
 Washington County Public Library
 West Florida Public Libraries
 Wilderness Coast Public Libraries



**Panhandle Library Access Network, Inc.
Annual Meeting
October 27, 2017
Niceville Community Center
Niceville, Florida**

Agenda

- 9:00 a.m. Continental Breakfast and Registration
- 9:30 a.m. Welcome by PLAN Board President Renae Rountree
- Keynote Speaker: Mickey Boyd
Big Data and Smart Software
- 11:00 a.m. Break
- 11:15 a.m. Robin Shader, FLA President
Overview of Days in the District and 2018 FLA Legislative Platform
- 11:30 a.m. Buffet Lunch Served
- 12:30 p.m. Innovation Projects
- 1:00 p.m. PLAN Business Meeting
- Introductions
 - Director's Report
 - Approval of 2016 Minutes
 - Election of New Board Members
 - Meeting Adjourned

The Board of Directors meeting will commence 15 minutes after the adjournment of the membership meeting.

MINUTES OF THE ANNUAL MEETING
4 November 2016
Niceville Community Center
Niceville, FL

Lori Driscoll welcomed the members and called the annual meeting to order. Forty-seven attendees representing seventeen member institutions were present. Also present was Sandra Newell of the Florida Division of Library and Information Services,

Dr. Michael Stephens presented a program entitled "The Library as Classroom: Hyperlinked Learning Experiences for All."

The minutes of the 2015 Annual Meeting were approved.

STATE OF THE COOP REPORT

Charles Mayberry and PLAN staff reviewed PLAN budgets, activities and programs for the past year and the coming year.

Grants

For FY2015-2016, PLAN received the following grants:

State Library Cooperative Grant - \$400,000
LSTA Grant - \$142,522

For FY2016-2017, PLAN received the following grants:

State Library Cooperative Grant - \$400,000
LSTA Grant - \$165,015

Mr. Mayberry reviewed the income and expenses for 2015-2016 and 2016-2017. Detailed financial reports were included in the packets.

BOARD ELECTION

The nominees chosen by the nominating committee were:

- Jacquelyn Wilson, UWF Historical Archives to replace Valerie McCann as special library representative.
- Anne Maynard, Hurlburt Field Base Library, special library representative.
- Mary Balint, Panhandle Public Library Cooperative System, public library representative
- Pat Gilleland, Wilderness Coast Public Library, public library representative

The nominees were elected.

The meeting was adjourned.

Respectfully submitted,

Charles Mayberry
Executive Director

**Official Slate of Nominees
PLAN Board of Directors
October 27, 2017**

SPECIAL REPRESENTATIVE - Term will expire 2020
Jacquelyn Wilson, UWF Historic Trust Archive to replace Valerie McCann

ACADEMIC REPRESENTATIVE - Term will expire 2020
LisaMarie Bartusik, Pensacola State College

PUBLIC REPRESENTATIVE - Term will expire 2020
Tabitha Washington, Gadsden County Public Library

Nominations from floor must have prior approval of nominee

Newly elected Board members and the members below will serve as the PLAN Board for 2017/2018.

REPRESENTATIVE TYPE	NAME & INSTITUTION	TERM EXPIRES
Public	Cay Hohmeister, LeRoy Collins LCPL	2018
Academic	Matt Burrell, FSU	2018
Academic	Mike Thorpe, Santa Rosa Co. Schools	2018
Public	Mary Balint, PPLCS	2019
Public	Pat Gilleland, Wilderness Coast Public Libraries	2019
Special	Anne Maynard, Hurlburt Field Base Library	2019

Panhandle Library Access Network Executive Director's Report

Funding

In fiscal year 2016-2017 PLAN received \$400,000 in Library Cooperative Grant funds and \$165,015 in LSTA funds. For fiscal year 2017-2018 we will receive \$400,000 in Library Cooperative Grant funds and \$218,694 in LSTA funds. Member dues for 2016-2017 were \$49,500. This increased to \$53,000 for 2017-2018.

The market value of PLAN membership continues to be outstanding. Services provided by PLAN such as Continuing Education, Innovation Projects, Cooperative Purchasing of Recorded Books products, and Vendor Discounts also greatly increase the value of membership in PLAN. These are discussed in detail later in this report.

Member Staff Training & Events

PLAN provided many opportunities for library staff training, including online, face-to-face, scholarships, and conferences. PLAN also promoted and supported Florida Library Webinars and OCLC's Web Junction Florida, and hosted and maintained the Florida Library Training Calendar.

PLAN offered eighty-five (85) training opportunities with a total attendance of 1,666 including:

- Eight (8) face-to-face workshops; this included one (1) Media Specialist In-Service (Santa Rosa County)
- Thirty-one (31) webinars
- Five (5) conferences:
 - PLAN Annual Meeting
 - Tech Day
 - Small and Rural Libraries Conference
 - PLAN FLA Mini Conference
 - Library Essentials Conference: Advocacy
- Forty-one (41) PLAN Academy Scholarships were awarded to fifty-two (52) library staff persons from seventeen (17) member libraries. These awards totaled \$37,107.81, which was \$9,500 more than was awarded the previous year.

We are currently accepting applications for @Your Library programs and scholarships.

Cooperative Purchasing Program

PLAN continued a cooperative purchase of e-books and e-audiobooks from Recorded Books. This project was expanded to add other Recorded Books products, including Zinio, ComicsPlus, OnePlay, and ArtistWorks. Nine (9) member libraries participated in this program this past year. Baptist College of Florida has joined the group for 2017-18.

rbDigital Statistics 2016-17	eBook circulations	eAudio circulations	Zinio checkouts	ArtistWorks views	ComicsPlus checkouts	OnePlay downloads
Chipola College	4	3	n/a	n/a	n/a	n/a
GCSC	256	594	n/a	n/a	n/a	n/a
LC Leon Co. PL	4,585	13,402	4,119	295	1,208	974
Lynn Haven PL	189	30	n/a	n/a	n/a	n/a
OCPLC	932	1,528	n/a	142	n/a	198
PPLCS	240	1,105	n/a	19	3	165
PLAN	17	22	39	0	0	0
Walton Co PL	1,361	1,582	276	n/a	n/a	n/a
Washington Co PL	10	87	n/a	n/a	12	208
WFPL	6,843	14,229	2,674	n/a	733	n/a
TOTALS	14,437	32,582	7,108	456	1,956	1,545

Collection size	titles
eBooks	2204
eAudios	5721
eMagazines	137
Patron count	9696

New! Professional Library

PLAN has created a professional development library of eBook and eAudio titles. This collection has ninety-eight (98) selected titles on topics such as leadership, management, social media, kids and reading, communication skills, and more. The materials in the collection are part of PLAN's RBdigital collection and are available to all PLAN member library staff. More detailed information is provided on the PLAN website. See a list of the titles in the Appendix.

Vendor Discounts

A list of forty-three (43) companies who offer discounts to PLAN members is available on the PLAN website with full descriptions and contact information. Discounts range from 10% to 45% on selected products and services. This is a significant increase from the eight (8) vendors that were available at the close of fiscal year 2015-2016 when the project began. If you have suggestions of more vendors to add, a link to email PLAN is available on the PLAN website.

Innovation Projects

PLAN provided funding for fourteen (14) Innovation projects totaling \$47,045. Interested libraries completed a short but detailed application that included the scope of the project; the need that the funding would address; resources required; activities with timeline; and how the project would be sustained. The PLAN Board of Directors reviewed the application submissions and approved them based on the merit of the project and the ability of the library to support it. In addition, PLAN funded virtual reality stations (Oculus Rift+Touch and PlayStation VR) for six (6) member libraries. Reports on these projects are available on the PLAN website.

PLAN Community Forums

PLAN is advertising this service heavily and is beginning to get some usage by library staff. The hope is to grow it into a frequently used communication channel and extensive information bank on a variety of topics for library staff. The online forums will also support the new Interest Groups being implemented for library staff. PLAN will continue to promote this heavily. At this time, there are 21 active forums. The forums are available on the PLAN website.

New! Interest Groups

We are implementing Interest Groups in the coming fiscal year to support the Communities of Practice initiative for member library staff. These will facilitate professional networking and build relationships among library staff in the Panhandle. The region's library staff were surveyed to determine what topics, specialties, or areas of interest are likely to be the most attractive. PLAN will start with the top three or four requested groups and seek volunteers to lead each. More detailed information is provided on the PLAN website.

New! PLAN Blogs

PLAN has added blog functionality to its website. This allows selected staff among PLAN's member libraries, and others, to publish articles on the website and receive input from readers posting their comments to the blogs. Linda Bruno, one of the most often requested trainers for PLAN has contributed two blogs to the website. Contact PLAN about getting permission to post your article(s) on PLAN's blog service.

Advocacy

PLAN and its members were active in a number of advocacy efforts during the course of the year. PLAN provided a full-day conference on advocacy; PLAN staff and member library staff participated in county legislative delegation meetings; they participated in FLA's Library Day in Tallahassee; PLAN added a new online forum to its website for discussion of advocacy issues; the Mary Esther Library was supported by PLAN and member library staff when budget cuts were being considered by the city; and PLAN's lobbyist was instrumental in obtaining full funding from the State for the Library Cooperative Grant.

This report is respectfully submitted by:



Charles Mayberry
Executive Director

PLAN Membership Market Value

CE Market Value 2016-2017

Continuing Education market value includes conferences, workshops, @ your library programs, webinars, and scholarships. Scholarship value is the actual scholarship award. For other events, the market value is based on the average cost a participant would have to pay to a vendor as a registration fee.

Library	Workshop Attendance		Scholarships		Market Value
	No.	Value	No.	Value	
AFCEC Technical Information Center	1	\$ 250			\$ 250
Baptist College of Florida	9	\$ 1,000	2	\$ 550	\$ 1,550
Chipola College	2	\$ 300			\$ 300
Eglin Information Learning Center/Digital Library	6	\$ 300			\$ 300
Eglin Technical Library					\$ -
Escambia Co. Schools	1	\$ 175	4	\$ 3,020	\$ 3,195
Florida A & M University	24	\$ 3,500	1	\$ 1,000	\$ 4,500
Florida Geological Survey					\$ -
Florida State University	44	\$ 5,325	8	\$ 6,977	\$ 12,302
Gadsden Co. Public Library	15	\$ 4,350	6	\$ 4,000	\$ 8,350
Gulf Coast State College	24	\$ 3,050	1	\$ 1,000	\$ 4,050
Gulf District Schools					\$ -
Hurlburt Base Library	2	\$ 425			\$ 425
Keiser University	7	\$ 450			\$ 450
LeRoy Collins Leon County PL	38	\$ 5,450			\$ 5,450
Lynn Haven Public Library	11	\$ 1,250			\$ 1,250
NAS Pensacola					\$ -
Northwest Florida State College	1	\$ 175			\$ 175
Northwest Reg Library System	30	\$ 5,750	4	\$ 3,000	\$ 8,750
Okaloosa Co. Public Libr. Coop	159	\$ 25,025	4	\$ 2,911	\$ 27,936
Panhandle Public Libr. Coop.	41	\$ 6,050	1	\$ 1,000	\$ 7,050
Pensacola State College	16	\$ 1,350			\$ 1,350
Santa Rosa Co Library System	6	\$ 750			\$ 750
Santa Rosa Co. Schools	4	\$ 650	14	\$ 6,000	\$ 6,650
Tall Timbers Research Station	3	\$ 350			\$ 350
Tallahassee Comm Coll	39	\$ 6,375	1	\$ 1,000	\$ 7,375
University of West Florida	13	\$ 925			\$ 925
UWF Historic Trust Archive	16	\$ 1,400	1	\$ 1,200	\$ 2,600
Walton Co. Library System	15	\$ 2,650	1	\$ 1,000	\$ 3,650
Warren D. Allen Music Library, FSU					\$ -
Washington County PL	67	\$ 15,950	1	\$ 1,000	\$ 16,950

West FL Public Libraries	55	\$ 8,775	1	\$ 1,000	\$ 9,775
Wilderness Coast Public Lib	38	\$ 7,775	3	\$ 2,450	\$ 10,225
Webinar recording views	429	\$ 21,275			\$ 21,275
Non-members	265	\$ 22,675			\$ 22,675
TOTALS	1381	\$ 153,725	53	\$37,108	\$ 190,833

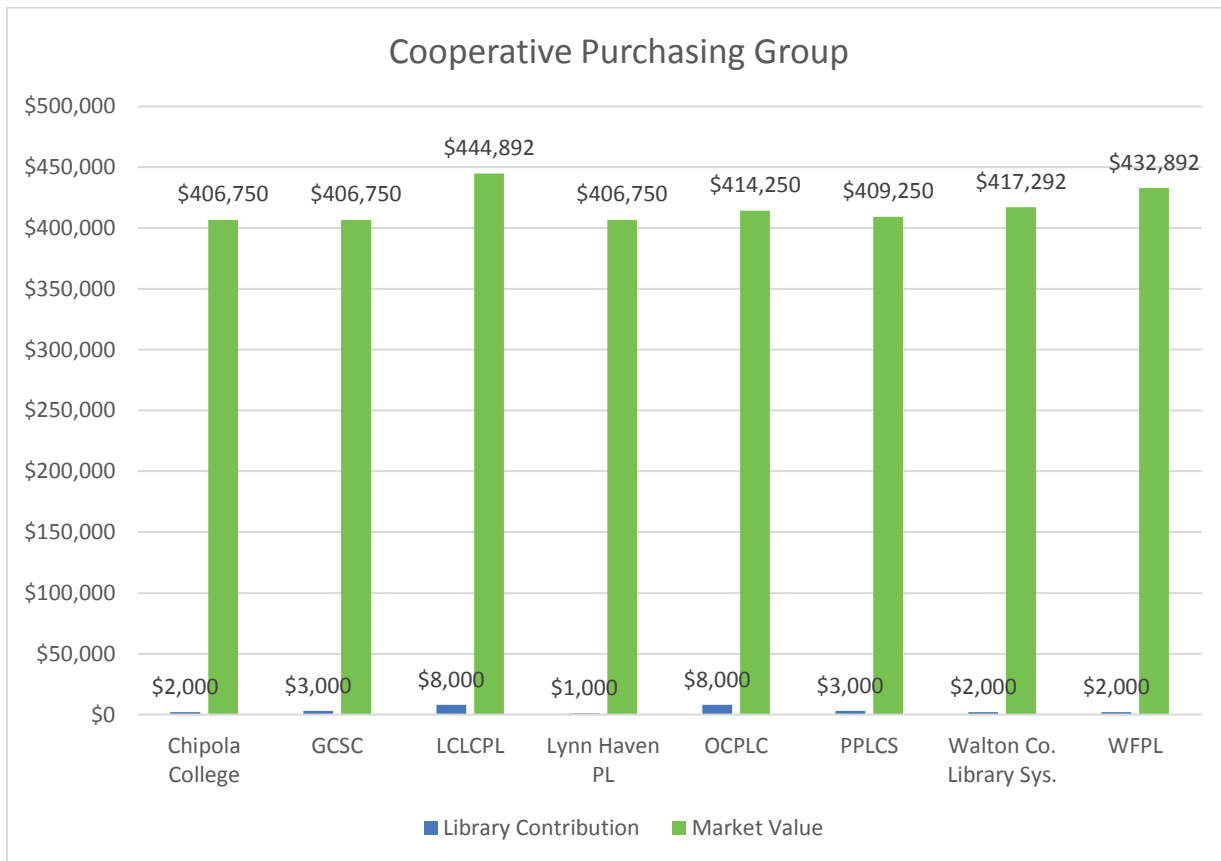
Professional library (eBooks & eAudios) 98 titles

\$ 3,381

Recorded Books Cooperative Purchase Market Value

Recorded Books value includes:

- \$8,000 e-book platform fee
- \$30,000 audiobook platform purchased by PLAN (includes 5,000 titles)
- Platform fee for Zinio (eMagazines)
- \$405,292 of content (based on average cost of \$50 per eBook and eAudio title and \$60 per magazine title)



How Market Value is Determined:

Platform fee for eBooks if purchased by an individual library is \$8,000.

Platform fee for eAudios if purchased by an individual library is \$2,500-\$18,000, depending on circulations.

Platform fee for eMagazines if purchased by an individual library is be \$1,500-\$13,600 depending on circulations

Cost of content purchased for the collections is \$296,250 for eBooks & eAudio, and \$9,042 for magazines.

2016/2017 Financial Report

Tentative pending completion of financial review

	Coop	LSTA	Local Match	Local Non-Match	TOTAL
Income					
Grants	400,000	165,015			565,015
Dues				49,500	49,500
Services			157,649		157,649
Workshop/Conference				2,560	2,560
Administrative Fees				350	350
Interest	n/a	n/a	n/a	55	55
Total Income	400,000	165,015	157,649	52,465	775,129
EXPENDITURES					
Total Salary & Benefits	233,281	74,544	0	3,094	310,919
Contractual Services					
IT Maint. Services	5,000	2,000	0	0	7,000
website maintenance	900	1,000	0	0	1,900
vendor discount procurement	2,500	0	0	0	2,500
OCLC-Holdings Maint.	0	0	22,097	0	22,097
Total Contractual Services	8,400	3,000	22,097	0	33,497
Travel	12,190	0	0	500	12,690
Equipment	5,615	0	0	0	5,615
Supplies	3,261	654	191	439	4,545
Other					
Bank Charges	131	0	0	518	649
Courier	0	0	26,250	0	26,250
Dues & Subscriptions	1,221	104	0	0	1,325
Equipment < \$1000	1,083	0	0	0	1,083
Insurance	2,047	0	0	0	2,047
Maintenance Services	4,274	961	300	0	5,535
Member OCLC fees	0	0	25,331	0	25,331
Non-contractual Services	0	0	500	0	500
Postage	89	100	25	0	214
Professional Fees	18,055	0	0	12,000	30,055
Rent	8,740	0	500	0	9,240
Software	598	648	0	0	1,246
Telecom	4,468	38	100	0	4,606
Utilities	2,258	0	100	0	2,358
Innovation Grants	47,045	0	0	0	47,045
Cooperative Purchase	40,076	0	70,556	0	110,632
Workshops	7,168	84,966	1,149	6,521	99,804
Total Other	137,253	86,817	124,811	19,039	367,920
TOTAL	\$400,000	\$165,015	\$147,099	\$23,072	\$735,186

2017/2018 Budget

	Coop	LSTA	Local Match	Local Non-Match	TOTAL
Income					
Grants	400,000	218,694	0	0	618,694
Dues	0	0	0	53,000	53,000
Services	0	0	156,284	0	156,284
Meeting/Workshop	0	0	0		0
Administrative Fees	0	0	375		375
Interest	n/a	n/a	0	0	0
Total Income	400,000	218,694	156,659	53,000	828,353
EXPENDITURES					
Total Salary & Benefits	234,525	87,788	2,694	674	325,681
Contractual Services					
website maintenance	1,500	500	0	0	2,000
Shaw IT	6,500	500	0	0	7,000
Total Contractual Services	8,000	1,000	0	0	9,000
Travel	12,000	0	0	500	12,500
Equipment	2,000	0	0	0	2,000
Supplies	4,000	0	0	500	4,500
Other					
Bank Charges	342	0	0	1,500	1,842
Courier	0	0	26,250		26,250
Dues & Subscriptions	1,261	0	0		1,261
Equipment < \$1000	2,000	0	0		2,000
Equipment Repairs	750	0	0		750
Insurance	2,400	0	0		2,400
Maintenance Services	4,607		300		4,907
Member OCLC charges	0	0	22,642		22,642
Non-contractual Services	0	0	750		750
OCLC-Holdings Maint.	0	0	19,392		19,392
Postage	125	50	25		200
Professional Fees	20,000	0	0	12,000	32,000
Rent	6,430	2,310	500		9,240
Software	650	647	0		1,297
Telecom	3,664	1,264	100		5,028
Utilities	1,775	625	100		2,500
Innovation Grants	60,000	0	0		60,000
Cooperative Purchasing Group	30,471	0	81,000		111,471
Workshops	5,000	125,010		12,000	142,010
Total Other	139,475	129,906	151,059	25,500	445,940
TOTAL	\$ 400,000	\$ 218,694	\$153,753	\$ 27,174	\$ 799,621

APPENDIX: PLAN Professional Collection

eAudio Titles

- Breaking Through Bias: Communication Techniques for Women to Succeed at Work (Kramer, Andrea S.; Harris, Alton B.; Harris, Cynthia K.)
- Effective Time Management (Periu, Omar)
- It Worked For Me: In Life and Leadership (Powell, Colin)
- Leadership 101: What Every Leader Needs to Know (Maxwell, John C.)
- Leadership Handbook: 26 Critical Lessons Every Leader Needs, The (Maxwell, John C.)
- Millennials and Management: The Essential Guide to Making It Work at Work (Caraher, Lee)
- My Reading Life (Conroy, Pat)
- A Passion for Leadership: Lessons on Change and Reform from Fifty Years of Public Service (Gates, Robert M.)
- Presentation Masters: Communication Mastery in Speeches, Meetings, and the Media (Made for Success)
- Quiet Leadership: Six Steps to Transforming Performance at Work (Rock, David)
- Reading Magic: Why Reading Aloud to Our Children Will Change Their Lives (Fox, Mem)
- Sync or Swim: A Fable About Workplace Communication and Coming Together in a Crisis (Chapman, Gary; White, Paul; Myra, Harold)
- The Virgin Way: Everything I Know about Leadership (Branson, Richard)

eBook Titles

- 101 Social Media Tactics for Nonprofits: A Field Guide (Mathos, Melanie; Norman, Chad; Kanter, Beth)
- The 27 Challenges Managers Face: Step-by-Step Solutions to (Nearly) All of Your Management Problems, (Tulgan, Bruce)
- 50 Digital Team-Building Games: Fast, Fun Meeting Openers, Group Activities and Adventures using Social Media, Smart Phones, GPS, Tablets, and More (Chen, John)
- 50 Management Ideas You Really Need to Know (Russell-Walling, Edward)
- The 60 Second Leader: Everything You Need to Know About Leadership, in 60 Second Bites, (Dourado, Phil)
- 99 Ways to Get Kids to Love Reading: And 100 Books They'll Love (Leonhardt, Mary)
- Applied Research Methods in Public and Nonprofit Organizations (Brown, Mitchell; Hale, Kathleen)
- The Ask: How to Ask for Support for Your Nonprofit Cause, Creative Project, or Business Venture (Fredricks, Laura)
- Bare Knuckle People Management: Creating Success with the Team You Have—Winners, Losers, Misfits, and All (O'Neil, Sean; Kulisek, John)
- Becoming A Better Boss: Why Good Management is So Difficult (Birkinshaw, Julian)

Beyond Fundraising: New Strategies for Nonprofit Innovation and Investment (Grace, Kay Sprinkel)

Boards That Make a Difference: A New Design for Leadership in Nonprofit and Public Organizations (Carver, John)

Book Crush: For Kids and Teens—Recommended Reading for Every Mood, Moment, and Interest (Pearl, Nancy)

Book Lust to Go: Recommended Reading for Travelers, Vagabonds, and Dreamers (Pearl, Nancy)

Book Lust: Recommended Reading for Every Mood, Moment, and Reason (Pearl, Nancy)

Born Reading: Bringing Up Bookworms in a Digital Age—From Picture Books to eBooks and Everything in Between (Boog, Jason; Bird, Betsy)

Brandraising: How Nonprofits Raise Visibility and Money Through Smart Communications (Durham, Sarah)

Charismatic Organization: Eight Ways to Grow a Nonprofit that Builds Buzz, Delights Donors, and Energizes Employees, The (Sagawa, Shirley; Jospin, Deborah; Tisch, Jonathan M.)

Content Marketing for Nonprofits: A Communications Map for Engaging Your Community, Becoming a Favorite Cause, and Raising More Money (Leroux Miller, Kivi)

Creating Your Strategic Plan: A Workbook for Public and Nonprofit Organizations (Bryson, John M.; Alston, Farnum K.)

Designing for the Greater Good: The Best of Non-Profit and Cause-Related Marketing and Nonprofit Design (Top, Peleg; Cleveland, Jonathan)

DK Essential Managers: Leadership (Osborne, Christina)

Don't Manage Your Time-Manage Your Life: Lesson 13 from Leadership Gold (Maxwell, John C.)

Don't Send Your Ducks to Eagle School: Lesson 10 from Leadership Gold (Maxwell, John C.)

Dragonfly Effect: Quick, Effective, and Powerful Ways To Use Social Media to Drive Social Change, The (Aaker, Jennifer; Smith, Andy; Adler, Carlye; Heath, Chip; Ariely, Dan)

Effective Time Management In a Day For Dummies (Zeller, Dirk)

Executive's Guide to Project Management: Organizational Processes and Practices for Supporting Complex Projects (Wysocki, Robert K.)

The Female Advantage: Women's Ways of Leadership (Helgesen, Sally)

The First Two Rules of Leadership: Don't be Stupid, Don't be a Jerk (Cottrell, David)

Fundraising Guide for Nonprofit Board Members, A (Walker, Julia I.)

Future of Nonprofits: Innovate and Thrive in the Digital Age (Neff, David J.; Moss, Randal C.)

Games for Reading (Kaye, Peggy)

Gen Y Now: Millennials and the Evolution of Leadership (Hobart, Buddy; Sendek, Herb)

Good People: The Only Leadership Decision That Really Matters (Tjan, Anthony)

Guerrilla Marketing for Nonprofits: 250 Tactics to Promote, Motivate, and Raise More Money (Levinson, Jay; Forbes, Chris; Adkins, Frank)

How to Read Literature Like a Professor Revised: A Lively and Entertaining Guide to Reading Between the Lines (Foster, Thomas C.)

How To Talk To Absolutely Anyone: Confident Communication in Every Situation (Rhodes, Mark)

How to Talk to Anyone, Anytime, Anywhere: The Secrets of Good Communication (King, Larry; Gilbert, Bill)

The Joy of Reading: A Passionate Guide to 189 of the World's Best Authors and Their Works (Van Doren, Charles)

The Kids' Book Club Book: Reading Ideas, Recipes, Activities, and Smart Tips for Organizing Terrific Kids' Book Clubs (Gelman, Judy; Krupp, Vicki Levy)

Managing Technology to Meet Your Mission: A Strategic Guide for Nonprofit Leaders

Mastering Story, Community and Influence: How to Use Social Media to Become a Socialleader (Oatway, Jay)

Message Not Received: Why Business Communication Is Broken and How to Fix It (Simon, Phil)

More Book Lust: Recommended Reading for Every Mood, Moment, and Reason (Pearl, Nancy)

The Networked Nonprofit: Connecting with Social Media to Drive Change (Kanter, Beth; Fine, Allison; Zuckerberg, Randi)

Networking to Win: How to Use the Power of Social Media to Sign New Clients and Build New Business (Bookbinder, Steve; Waters, John K.; Doran, Joe)

Nonprofit Essentials: Major Gifts (Walker, Julia I.)

Nonprofit Essentials: Managing Technology (Woodward, Jeannette)

Nonprofit Essentials: The Development Plan (Lysakowski, Linda)

Nonprofit Finance for Hard Times: Leadership Strategies When Economies Falter (Raymond, Susan U.; Hoffman, Michael P.)

Nonprofit Fundraising 101 (Heyman, Darian Rodriguez)

Nonprofit Fundraising Strategy: A Guide to Ethical Decision Making and Regulation for Nonprofit Organizations

Nonprofit Guide to Going Green (Hart, Ted)

Nonprofit Leadership Tools for Uncertain Times e-book Set: The Essential Collection (Raymond, Susan U.; Walker, Julia I.; Sheehan, Robert M.)

Nonprofit Marketing Guide: High-Impact, Low-Cost Ways to Build Support for Your Good Cause, The (Leroux Miller, Kivi; Andresen, Katya)

Nonprofit Organization: Step-by-Step Startup Guide (The Staff of Entrepreneur Media)

Overcoming Dyslexia: A New and Complete Science-Based Program for Reading Problems at Any Level (Shaywitz, Sally)

Parenting a Struggling Reader: A Guide to Diagnosing and Finding Help for Your Child's Reading Difficulties (Hall, Susan; Moats, Louisa)

The Power of Legacy and Planned Gifts: How Nonprofits and Donors Work Together to Change the World (Johnson, Kevin)

Practical Project Management for Agile Nonprofits: Approaches and Templates to Help You Manage with Limited Resources (White, Karen R.J.; Puleo, Pamela)

Project Management Accounting: Budgeting, Tracking, and Reporting Costs and Profitability (Callahan, Kevin R.; Stetz, Gary S.; Brooks, Lynne M.)

Project Management Checklists For Dummies (Graham, Nick)

Project Management for the Unofficial Project Manager: A FranklinCovey Title (Kogon, Kory; Blakemore, Suzette; Wood, James)

Reading in the Wild: The Book Whisperer's Keys to Cultivating Lifelong Reading Habits (Miller, Donalyn; Kelley, Susan)

Reading Reconsidered: A Practical Guide to Rigorous Literacy Instruction (Lemov, Doug; Driggs, Colleen; Woolway, Erica)

Reading Smart, 2nd Edition: Simple Strategies for Improved Reading (Princeton Review)

Reading with Babies, Toddlers and Twos: A Guide to Laughing, Learning and Growing Together Through Books (Straub, Susan; Dell'Antonia, K.J.; Payne, Rachel)

Social Media for School Leaders: A Comprehensive Guide to Getting the Most Out of Facebook, Twitter, and Other Essential Web Tools (Dixon, Brian)

Social Media in the Public Sector: A Guide to Participation, Collaboration and Transparency in The Networked World (Mergel, Ines)

Storytelling for Grantseekers: A Guide to Creative Nonprofit Fundraising (Clarke, Cheryl A.)

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