



PLAN Professional Collection

eAudio Titles

Breaking Through Bias: Communication Techniques for Women to Succeed at Work (Kramer, Andrea S.; Harris, Alton B.; Harris, Cynthia K.)

Effective Time Management (Periu, Omar)

It Worked For Me: In Life and Leadership (Powell, Colin)

Leadership 101: What Every Leader Needs to Know (Maxwell, John C.)

Leadership Handbook: 26 Critical Lessons Every Leader Needs, The (Maxwell, John C.)

Making Work Work: The Positivity Solution for Any Work Environment, (Richards, Shola)

Millennials and Management: The Essential Guide to Making It Work at Work (Caraher, Lee)

My Reading Life (Conroy, Pat)

A Passion for Leadership: Lessons on Change and Reform from Fifty Years of Public Service (Gates, Robert M.)

Presentation Masters: Communication Mastery in Speeches, Meetings, and the Media (Made for Success)

Quiet Leadership: Six Steps to Transforming Performance at Work (Rock, David)

Reading Magic: Why Reading Aloud to Our Children Will Change Their Lives (Fox, Mem)

Sync or Swim: A Fable About Workplace Communication and Coming Together in a Crisis (Chapman, Gary; White, Paul; Myra, Harold)

Verbal Judo, Updated Edition: The Gentle Art of Persuasion (Thompson, Ph.D., George J.; Jenkins, Jerry B.)

The Virgin Way: Everything I Know about Leadership (Branson, Richard)

eBook Titles

101 Social Media Tactics for Nonprofits: A Field Guide (Mathos, Melanie; Norman, Chad; Kanter, Beth)

The 27 Challenges Managers Face: Step-by-Step Solutions to (Nearly) All of Your Management Problems, (Tulgan, Bruce)

50 Digital Team-Building Games: Fast, Fun Meeting Openers, Group Activities and Adventures using Social Media, Smart Phones, GPS, Tablets, and More (Chen, John)

50 Management Ideas You Really Need to Know (Russell-Walling, Edward)

The 60 Second Leader: Everything You Need to Know About Leadership, in 60 Second Bites, (Dourado, Phil)

99 Ways to Get Kids to Love Reading: And 100 Books They'll Love (Leonhardt, Mary)

Applied Research Methods in Public and Nonprofit Organizations (Brown, Mitchell; Hale, Kathleen)

The Ask: How to Ask for Support for Your Nonprofit Cause, Creative Project, or Business Venture (Fredricks, Laura)

Bare Knuckle People Management: Creating Success with the Team You Have—Winners, Losers, Misfits, and All (O'Neil, Sean; Kulisek, John)

Becoming A Better Boss: Why Good Management is So Difficult (Birkinshaw, Julian)

Beyond Fundraising: New Strategies for Nonprofit Innovation and Investment (Grace, Kay Sprinkel)

Boards That Make a Difference: A New Design for Leadership in Nonprofit and Public Organizations (Carver, John)

Book Crush: For Kids and Teens—Recommended Reading for Every Mood, Moment, and Interest (Pearl, Nancy)

Book Lust to Go: Recommended Reading for Travelers, Vagabonds, and Dreamers (Pearl, Nancy)

Book Lust: Recommended Reading for Every Mood, Moment, and Reason (Pearl, Nancy)

Born Reading: Bringing Up Bookworms in a Digital Age—From Picture Books to eBooks and Everything in Between (Boog, Jason; Bird, Betsy)

Brandraising: How Nonprofits Raise Visibility and Money Through Smart Communications (Durham, Sarah)

Charismatic Organization: Eight Ways to Grow a Nonprofit that Builds Buzz, Delights Donors, and Energizes Employees, The (Sagawa, Shirley; Jospin, Deborah; Tisch, Jonathan M.)

Content Marketing for Nonprofits: A Communications Map for Engaging Your Community, Becoming a Favorite Cause, and Raising More Money (Leroux Miller, Kivi)

Creating Your Strategic Plan: A Workbook for Public and Nonprofit Organizations (Bryson, John M.; Alston, Farnum K.)

Designing for the Greater Good: The Best of Non-Profit and Cause-Related Marketing and Nonprofit Design (Top, Peleg; Cleveland, Jonathan)

DK Essential Managers: Leadership (Osborne, Christina)

Don't Manage Your Time-Manage Your Life: Lesson 13 from Leadership Gold (Maxwell, John C.)

Don't Send Your Ducks to Eagle School: Lesson 10 from Leadership Gold (Maxwell, John C.)

Dragonfly Effect: Quick, Effective, and Powerful Ways To Use Social Media to Drive Social Change, The (Aaker, Jennifer; Smith, Andy; Adler, Carlye; Heath, Chip; Ariely, Dan)

Effective Time Management In a Day For Dummies (Zeller, Dirk)

Executive's Guide to Project Management: Organizational Processes and Practices for Supporting Complex Projects (Wysocki, Robert K.)

The Female Advantage: Women's Ways of Leadership (Helgesen, Sally)

The First Two Rules of Leadership: Don't be Stupid, Don't be a Jerk (Cottrell, David)

Fundraising Guide for Nonprofit Board Members, A (Walker, Julia I.)

Future of Nonprofits: Innovate and Thrive in the Digital Age (Neff, David J.; Moss, Randal C.)

Games for Reading (Kaye, Peggy)

Gen Y Now: Millennials and the Evolution of Leadership (Hobart, Buddy; Sendek, Herb)

Good People: The Only Leadership Decision That Really Matters (Tjan, Anthony)

Guerrilla Marketing for Nonprofits: 250 Tactics to Promote, Motivate, and Raise More Money (Levinson, Jay; Forbes, Chris; Adkins, Frank)

How to Read Literature Like a Professor Revised: A Lively and Entertaining Guide to Reading Between the Lines (Foster, Thomas C.)

How To Talk To Absolutely Anyone: Confident Communication in Every Situation (Rhodes, Mark)

How to Talk to Anyone, Anytime, Anywhere: The Secrets of Good Communication (King, Larry; Gilbert, Bill)

The Joy of Reading: A Passionate Guide to 189 of the World's Best Authors and Their Works (Van Doren, Charles)

The Kids' Book Club Book: Reading Ideas, Recipes, Activities, and Smart Tips for Organizing Terrific Kids' Book Clubs (Gelman, Judy; Krupp, Vicki Levy)

Managing Technology to Meet Your Mission: A Strategic Guide for Nonprofit Leaders

Mastering Story, Community and Influence: How to Use Social Media to Become a Socialleader (Oatway, Jay)

Message Not Received: Why Business Communication Is Broken and How to Fix It (Simon, Phil)

More Book Lust: Recommended Reading for Every Mood, Moment, and Reason (Pearl, Nancy)

The Networked Nonprofit: Connecting with Social Media to Drive Change (Kanter, Beth; Fine, Allison; Zuckerberg, Randi)

Networking to Win: How to Use the Power of Social Media to Sign New Clients and Build New Business (Bookbinder, Steve; Waters, John K.; Doran, Joe)

Nonprofit Essentials: Major Gifts (Walker, Julia I.)

Nonprofit Essentials: Managing Technology (Woodward, Jeannette)

Nonprofit Essentials: The Development Plan (Lysakowski, Linda)

Nonprofit Finance for Hard Times: Leadership Strategies When Economies Falter (Raymond, Susan U.; Hoffman, Michael P.)

Nonprofit Fundraising 101 (Heyman, Darian Rodriguez)

Nonprofit Fundraising Strategy: A Guide to Ethical Decision Making and Regulation for Nonprofit Organizations

Nonprofit Guide to Going Green (Hart, Ted)

Nonprofit Leadership Tools for Uncertain Times e-book Set: The Essential Collection (Raymond, Susan U.; Walker, Julia I.; Sheehan, Robert M.)

Nonprofit Marketing Guide: High-Impact, Low-Cost Ways to Build Support for Your Good Cause, The (Leroux Miller, Kivi; Andresen, Katya)

Nonprofit Organization: Step-by-Step Startup Guide (The Staff of Entrepreneur Media)

Overcoming Dyslexia: A New and Complete Science-Based Program for Reading Problems at Any Level (Shaywitz, Sally)

Parenting a Struggling Reader: A Guide to Diagnosing and Finding Help for Your Child's Reading Difficulties (Hall, Susan; Moats, Louisa)

The Power of Legacy and Planned Gifts: How Nonprofits and Donors Work Together to Change the World (Johnson, Kevin)

Practical Project Management for Agile Nonprofits: Approaches and Templates to Help You Manage with Limited Resources (White, Karen R.J.; Puleo, Pamela)

Project Management Accounting: Budgeting, Tracking, and Reporting Costs and Profitability (Callahan, Kevin R.; Stetz, Gary S.; Brooks, Lynne M.)

Project Management Checklists For Dummies (Graham, Nick)

Project Management for the Unofficial Project Manager: A FranklinCovey Title (Kogon, Kory; Blakemore, Suzette; Wood, James)

Reading in the Wild: The Book Whisperer's Keys to Cultivating Lifelong Reading Habits (Miller, Donalyn; Kelley, Susan)

Reading Reconsidered: A Practical Guide to Rigorous Literacy Instruction (Lemov, Doug; Driggs, Colleen; Woolway, Erica)

Reading Smart, 2nd Edition: Simple Strategies for Improved Reading (Princeton Review)

Reading with Babies, Toddlers and Twos: A Guide to Laughing, Learning and Growing Together Through Books (Straub, Susan; Dell'Antonia, K.J.; Payne, Rachel)

Social Media for School Leaders: A Comprehensive Guide to Getting the Most Out of Facebook, Twitter, and Other Essential Web Tools (Dixon, Brian)

Social Media in the Public Sector: A Guide to Participation, Collaboration and Transparency in The Networked World (Mergel, Ines)

Storytelling for Grantseekers: A Guide to Creative Nonprofit Fundraising (Clarke, Cheryl A.)

Strategic Communications for Nonprofit Organization: Seven Steps to Creating a Successful Plan (Patterson, Sally J.; Radtke, Janel M.)

Strategic Communications for Nonprofits: A Step-by-Step Guide to Working with the Media (Bonk, Kathy; Tynes, Emily; Griggs, Henry; Sparks, Phil)

Strategic Planning for Nonprofit Organizations: A Practical Guide for Dynamic Times (Allison, Michael; Kaye, Jude)

Strategic Planning for Public and Nonprofit Organizations: A Guide to Strengthening and Sustaining Organizational Achievement (Bryson, John M.)

Successful Marketing Strategies for Nonprofit Organizations: Winning in the Age of the Elusive Donor (McLeish, Barry J.)

Tools for Project Management, Workshops and Consulting: A Must-Have Compendium of Essential Tools and Techniques (Andler, Nicolai)

Truth About What Nonprofit Boards Want: The Nine Little Things That Matter Most, The (Bradham, June J.)

Under New Management: How Leading Organizations Are Upending Business as Usual (Burkus, David)

What More Can I Say?: Why Communication Fails and What to Do About It (Booher, Dianna)

What Successful People Know about Leadership: Advice from America's #1 Leadership Authority (Maxwell, John C.)

Why the Best Man for the Job Is a Woman: The Unique Female Qualities of Leadership (Book, Esther Wachs)

Writing For a Good Cause: The Complete Guide to Crafting Proposals and Other Persuasive Pieces for NonProfits (Furlich, Danielle; Barbato, Joseph)

Year of Reading: A Month-by-Month Guide to Classics and Crowd-Pleasers for You or Your Book Group, A (Ellington, Elisabeth; Freimiller, Jane)

You Can't Send a Duck to Eagle School: And Other Simple Truths of Leadership (Anderson, Mac)

The Zen of Social Media Marketing: An Easier Way to Build Credibility, Generate Buzz, and Increase Revenue (Hyder, Shama; Brogan, Chris)